



A student's academic record is held confidential by the University of Macau. Student may authorize the release of his/her academic record to a third party by **completing this authorization letter** and **submitting a copy of his/her ID card or passport** together.

To: Registry, University of Macau

I authorize to release any available academic record that the University of Macau maintains (e.g. grades, academic standing) to the below party. My personal data and that of the receiving party of my academic record are given below:

I. Personal Particulars of Student

Name in English (Block letters): _____

Student No.: ---

ID/Passport No.: _____ Contact No.: _____

E-mail address: _____

II. Particulars of the Receiving Party

Name of Recipient (Block letters): _____

Name of Organization (Block letters): _____

Address: _____ Contact No.: _____

E-mail address: _____

❖ I declare that the information provided in this authorization letter is correct and I have acknowledged and understood the <Personal Data Collection Statement of the University of Macau / the Registry of the University of Macau>.

Signature of the Student: _____ Date: _____