

University of Macau

Rules for Outgoing Exchange Scholarship (OES)

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Associate responsible units: Faculties, FO-ACC, FO-TRE

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Remarks: Approved by Rector (GAO/RTO/pl0062/2020). Major Revisions: i) Types of Scholarship; ii) Release of Scholarship

Article 1 Objective

1. University of Macau (hereinafter refer to as “UM” or “the University”) has established the Outgoing Exchange Scholarship (hereinafter refer to as “Scholarship”) with an aim to encourage its students to go abroad.
2. The Scholarship will be awarded on a competitive basis.
3. These Rules set out the terms and conditions governing the Scholarship.
4. These Rules are applicable to all awardees of the Scholarship (hereinafter referred to as “Awardees” and individually as “Awardee”).

Article 2 Eligibility

1. Applicants of UM credit-bearing semester-based exchange programmes (hereinafter referred to as “Exchange Programmes” and individually as “Exchange Programme”) are eligible to apply the Scholarship.
2. The UM credit-bearing semester-based exchange programmes referred in the aforesaid paragraph includes University-level and Faculty-level programmes for undergraduate (hereinafter refer to as “UG”) and postgraduate (hereinafter refer to as “PG”) students.
3. A student who participates in (a) self-initiated exchange programme, (b) exchange programme offered by a third-party, or (c) UM semester-based exchange programme without enrolling in any credit-bearing course at host university; is not eligible for the Scholarship.
4. An Awardee, who receives Scholarship in the first semester, is not eligible to apply Scholarship for his/her exchange in the second semester of the same academic year.

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Article 3 Types and Application Requirements of Scholarship

1. There are 3 types of Scholarships to subsidize the exchange expenses of outgoing UG and PG students. Applicants can only apply for one type of Scholarship.

Type	Scholarship Name	Application Requirements
1	Economically Disadvantaged Outgoing Exchange Scholarship	Local UG and PG students with financial need: <ul style="list-style-type: none"> • Macao permanent resident; • CGPA at 2.7 (14/20 for students from Faculty of Law) or above; and • Within the average monthly household income.
2	Academic Excellence Outgoing Exchange Scholarship (UG)	UG students with good academic performance: <ul style="list-style-type: none"> • CGPA at 3.0/4.0 (14/20 for students from Faculty of Law) or above.
3	Academic Excellence Outgoing Exchange Scholarship (PG)	PG students with good academic performance: <ul style="list-style-type: none"> • CGPA at 3.0/4.0 (14/20 for students from Faculty of Law) or above, or equivalent

2. The average monthly household income (A) referred in the aforesaid paragraph shall equal one-third of the difference of the total family income of the last 3 months (T) minus the rental of the last 3 months (R), i.e. $A=(T-R)/3$, where the maximum amount of rental is MOP 3,500 per month. The maximum of the average monthly household income depends on the number of family members as set in the table below:

Number of Family Members	1	2	3	4	5	6	7	8 or above
Average monthly household income (A) [MOP]	6,350	11,660	16,070	19,530	22,050	24,570	27,090	29,570

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3. Applicants of Type 1 Scholarship shall provide the ID copies of his/her family members, the declaration of family income and proof of rental/ mortgage payment of the last 3 months.
4. The quota of each type of Scholarship will be defined on a yearly basis and subject to the funding availability.

Article 4 Amount of Scholarship

1. The Scholarship is for the whole exchange period of one semester or one academic year.
2. The amount of Scholarship depends on the countries or regions of the host university as listed below:

Countries / Regions of the host university	Amount of Scholarship (MOP)		
	Type 1	Type 2	Type 3
Zone 1: Americas (South, North and Central) and Europe	30,000	22,000	22,000
Zone 2: Oceania (Australia and New Zealand) and Africa	26,000	18,700	18,700
Zone 3: Japan and South Korea	18,000	13,200	13,200
Zone 4: Asia (except Japan and South Korea)	14,000	10,000	10,000

Article 5 Selection Criteria

1. Eligible candidates will be evaluated and selected in a fair and objective manner by the Ad-hoc Committee of Global Affairs (hereinafter refer to as “Committee”).
2. The selection criteria of Scholarship is listed below and subject to the candidates’ past exchange record(s) and student profiles:

Type	Scholarship Name	Selection Criteria
1	Economically Disadvantaged Outgoing Exchange Scholarship	a) CGPA (80%); b) Academic Awards (20%)

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Type	Scholarship Name	Selection Criteria
2	Academic Excellence Outgoing Exchange Scholarship (UG)	a) CGPA; b) In the event that the applicants' CGPA are the same, scholarship will be awarded in sequence to the below criteria: - Latest GPA; - Applicants' seniority; - Academic Awards and participation in academic activities.
3	Academic Excellence Outgoing Exchange Scholarship (PG)	a) CGPA; b) In the event that the applicants' CGPA are the same, applicants' research abilities will be considered.

3. Notwithstanding the above provisions, applicants who have never been awarded the Scholarship will be prioritized.
4. Applicants shall provide certificate of academic awards and/or documents that show his/her academic activities or research abilities for Committee's evaluation, if any.
5. Global Affairs Office (hereinafter refer to as "GAO") reserves the right to contact an applicant for interview, if it is deemed necessary.

Article 6 Obligations

1. An Awardee shall accept UM's invitation to take part in activities that aim to promote student exchange and internationalization of the University.
2. Non-fulfillment of the above mentioned obligations will be recorded down in the Awardee's student file, which will be taken into consideration in his/her on-campus activities, funding, or scholarship applications unless it is duly justified.

Article 7 Release of Scholarship

1. The Scholarship will be released to the Awardees after they submit the offer letters and official transcripts issued by the corresponding host university to GAO.
2. In the event that an Awardee passes equal to or more than one-third but less than

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two-thirds of the enrolled credits at the host university, only half amount of the Scholarship will be released.

3. The Scholarship (both title and monetary award) will be revoked in any of the following cases:
 - a) an Awardee passes less than one-third of the enrolled credits at host university;
 - b) an Awardee withdraws or terminates the Exchange Programme before or during the exchange period due to personal reasons;
 - c) an Awardee drops out and do not return or resume his/her study at UM;
 - d) an Awardee's conducts are detrimental to the reputation of UM, violates or fails to fulfill the regulations, rules or guidelines in regard to his/her exchange;
 - e) the Exchange Programme which an Awardee participated in is cancelled by UM.

Article 8 Administration

1. The Scholarship is administered by the GAO and supervised by the Vice Rector (Global Affairs).
2. In general, the Scholarship will be called twice a year before the exchange period, interested students should apply the Scholarship via online application system. Late or incomplete applications will not be considered.
3. GAO will consolidate all applications for the verification of the academic units concerned.
4. In general, result of the Scholarship will be announced by GAO via email in May (for exchange in 1st semester) and November (for exchange in 2nd semester) and is subject to the evaluation process.

Article 9 Other Conditions

1. Appeal against the decision must be raised to the GAO together with ample justifications within 5 working days after the announcement of the Scholarship result. The appeal case will be analyzed by the Committee, and its resolution will be considered as final.
2. Exceptional cases will be considered by the Vice Rector (Global Affairs) or his/her delegate on a case by case basis.

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3. Awardees shall not receive more than one scholarship or subsidy from UM and/or other entities for the same exchange exercise.

Article 10 Entry into Force and Revisions

1. These Rules shall enter into force on 17 November 2020, and apply to the Scholarship for the exchange in or after academic year 2020/2021 Spring semester.
2. UM has the right to add, delete and/or amend these Rules at any time without prior notice.
3. Changes to these Rules shall take effect upon their publication on the official website of UM.