

University of Macau

Guidelines for Macao Foundation Outgoing Exchange Scholarship

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Associate responsible units: Faculties

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Remarks: Approved by Rector (GAO/RTO/pl0077/2020). Major Revisions: i) Selection criteria; ii) Release of Scholarship

Article 1 Objective

1. Macao Foundation (hereinafter refer to as “MF”) provides Macao Foundation Outgoing Exchange Scholarship (hereinafter refer to as “Scholarship”) to the students recommended by University of Macau (hereinafter refer to as “UM”) to promote outgoing exchange activities.
2. The Scholarship will be awarded on a competitive basis.
3. These Guidelines set out the internal terms and conditions for the Scholarship.
4. These Guidelines are applicable to all applicants and awardees of the Scholarship (hereinafter referred to as “Awardees” and individually as “Awardee”).

Article 2 Eligibility and Application Requirement

1. UM Local Students (i.e. Macao Residence) with CGPA not less than 3.0 (on 4.0 scale) or 14 (on 20 scale), participate in UM credit-bearing exchange programmes or study abroad programmes are eligible to apply the Scholarship.
2. The UM credit-bearing exchange programmes and study abroad programmes (hereinafter collectively referred to as “Programmes”) referred in the aforesaid paragraph includes University-level and Faculty-level programmes for undergraduate and postgraduate students.
3. A student who participates in (a) self-initiated exchange or study abroad programme, (b) exchange or study abroad programme offered by a third-party, or (c) UM semester-based exchange programme or study abroad programme without enrolling in any credit-bearing course at host university; is not eligible for the Scholarship.
4. An Awardee, who receives Scholarship in the first semester, is not eligible to apply Scholarship for his/her exchange in the second semester of the same academic year.

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Article 3 Amount of Scholarship

- The amount of Scholarship depends on the countries or regions of the host university as listed below:

Countries / Regions of the host university	Amount of Scholarship (MOP)	
	one semester	one acad. year
Zone 1: Americas (South, North and Central) and Europe	20,000	40,000
Zone 2: Oceania (Australia and New Zealand) and Africa	17,000	34,000
Zone 3: Japan and South Korea	12,000	24,000
Zone 4: Asia (except Japan and South Korea)	10,000	20,000

Article 4 Selection Criteria

- Eligible candidates will be evaluated and selected in a fair and objective manner by the Ad-hoc Committee of Global Affairs (hereinafter refer to as “Committee”).
- The selection criteria of Scholarship is listed below and subject to the candidates’ past exchange record(s) and student profiles.
 - CGPA;
 - In the event that the applicants’ CGPA are the same, applicants will be prioritized in sequence to the below criteria:
 - Latest GPA;
 - Applicants’ seniority;
 - Applicants’ research abilities, if any;
 - Academic Awards and participation in academic activities.
- Notwithstanding the above provisions, applicants who have never been awarded the Scholarship will be prioritized.
- Applicants shall provide certificate of academic awards and/or documents that show his/her academic activities or research abilities for Committee’s evaluation, if any.
- Global Affairs Office (hereinafter refer to as “GAO”) reserves the right to contact an applicant for interview, if it is deemed necessary.

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6. The selected students will be recommended to MF who makes final decision and approval of the Scholarship.

Article 5 Obligations

1. An Awardee must fulfil the relevant rules, guidelines and requirements of the Scholarship set by MF.
2. An Awardee shall accept UM's invitation to take part in activities that aim to promote student exchange and internationalization of UM.
3. Non-fulfillment of the above mentioned obligations will be recorded down in the Awardee's student file, which will be taken into consideration in his/her on-campus activities, funding, or scholarship applications unless it is duly justified.

Article 6 Release of Scholarship

1. Awardees must submit the offer letters and official transcripts issued by the corresponding host university to GAO. After that, MF will release the Scholarship directly to the Awardees.
2. Recommendation of the Scholarship will be revoked in any of the following cases:
 - a) an Awardee passes less than one-third of the enrolled credits at host university;
 - b) an Awardee withdraws or terminates the Programme before or during the exchange or study abroad period due to personal reasons;
 - c) an Awardee drops out and do not return or resume his/her study at UM;
 - d) an Awardee conducts are detrimental to the reputation of UM, violates or fails to fulfill the regulations, rules or guidelines in regard to his/her exchange or study abroad;
 - e) the Programme in which an Awardee participated in is cancelled by UM.

Article 7 Administration

1. The call for application, evaluation and recommendation of the Scholarship is administered by the GAO and supervised by the Vice Rector (Global Affairs).
2. In general, the Scholarship will be called twice a year before the exchange or study

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abroad period, interested students should apply the Scholarship via UM's online application system. Late or incomplete applications will not be considered.

3. GAO will consolidate all applications for the verification of the academic units concerned.
4. In general, result of the Scholarship will be announced by GAO via email in Jun (for exchange or study abroad in 1st semester) and December (for exchange or study abroad in 2nd semester) and is subject to the evaluation process of UM and MF.

Article 8 Other Conditions

1. The amount, terms and conditions in regard to the Scholarship announced by MF shall prevail.
2. Appeal against the decision must be raised to the GAO together with ample justifications within 5 working days after the announcement of the Scholarship result. The appeal case will be analyzed by the Committee, and its resolution will be considered as final.
3. Exceptional cases will be considered by the Vice Rector (Global Affairs) or his/her delegate on a case by case basis.
4. Awardees shall not receive more than one scholarship or subsidy from UM and/or other entities for the same exchange exercise.

Article 9 Entry into Force and Revisions

1. These Guidelines shall enter into force on 30 December 2020, and apply to the Scholarship for the exchange in or after academic year 2020/2021 Spring semester.
2. UM has the right to add, delete and/or amend this Guidelines at any time without prior notice.
3. Changes to these Guidelines shall take effect upon their publication on the official website of UM.