How to set email forwarding in Student Webmail?

Email forwarding will help you to forward all incoming emails in Student Webmail to your own email account automatically. Please follow the steps below:

1. Login to http://account.icto.umac.mo, and click "Email Forwarding" and then click "More".



2. The following dialog will be shown, and then input "New email forwarding address" in the highlighted input box. Click "Add".

 Quota Change Password Email Forwarding Spam Filtering ESET Mobile Security 	EMAIL FORWARDING	X Not Enabled It lets you forward your mails to another email address(es). You can even keep a copy in your UM mailbox while forwarding your mails. Close
 ESET Smart Security Work at Home 	This operation will rewrite your Please be cautioned if you have	.forward file in UNIX home. e modified this file manually before.
	For more information, please refer to IC	CTO Knowledge Base.

3. The information box will be shown and request you to check the verification code in an automatic email sent to the new email forwarding address.





4. Input the verification code and click "Verify". If you haven't receive the above email, please click "Resend" or check whether there is any mistakes for the new email forwarding address.

EMAIL FORWARDING	X Not Enabled	ss(es). You can even keep a copy in
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5. After successfully verified, the following notification will be shown.



- 6. The new email forwarding address will be added as shown below.
 - $\circ\,$ A switch "ON / OFF" beside the verified email address.
 - When switch "ON", auto-forward has been enabled and the incoming emails will be forwarded to the verified email address.
 - When switch "OFF", auto-forward has been disabled.
 - $\circ\,$ Moreover, you can switch "ON / OFF" to enable or disable the "Keep copy in UM

mailbox" function.

- When switch "ON", one copy of forwarded emails will be kept in your UM mailbox.

– When switch "OFF", the incoming emails will be forwarded to the verified emails address and no copy will be kept in your UM mailbox.

EMAIL FORWARDING	Not Enabled It lets you forward your mails to another email address(es). You can even keep a copy in your UM mailbox while forwarding your mails. Close		
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New email forwarding address	Add		
Keep copy in UM mailbox Password			
For more information, please refer to IC	Submit Cancel TO Knowledge Base.		

7. Finally, enter your Student Webmail password and click "Submit" to confirm the changes.