



Assistant Information Technology Technician

The Academic Computing and Technology Services Section of the Information and Communication Technology Office of the University of Macau invites applications for the position of Assistant Information Technology Technician at a taxable monthly salary ranging from MOP22,410 to MOP29,880 (index 270 – 360).

Responsibilities

1. Administer the IT systems on a daily basis, including setup, monitoring, upgrade and trouble-shooting;
2. Study and develop the latest IT services and systems;
3. Work with different web and content management systems, such as Apache, WordPress;
4. Meet with users to identify their needs and liaising regularly with them;
5. Support in editing web content and web page design;
6. Assist in user training, documentation and support.

Requirements

1. Bachelor's degree or above in IT related discipline;
2. Experience in administration of Windows, Linux and Web platform, and database system will be an advantage;
3. Good knowledge of web technologies such as JavaScript, CSS, HTML5, PHP;
4. Good command of both written and spoken English and Chinese (Mandarin and Cantonese);
5. Excellent analytical and communication skills;
6. Strong sense of responsibility and the ability to work independently;
7. Cooperative, creative, self-motivated, able to work under pressure and complete projects with tight schedule.

Application Procedure

Applicants should visit <http://www.umac.mo/career> for more details, and apply **ONLINE** at **Career@UM** (<https://isw.umac.mo/recruitment>) on or before **November 2, 2017** (Job Ref.: ICTO/ACTS/AITT/10/2017). Other contact points are:

Human Resources Section, Office of Administration
University of Macau, Av. da Universidade, Taipa, Macau, China
Website: <https://isw.umac.mo/recruitment>; Email: vacancy@umac.mo
Tel: +853 8822 8392; Fax: +853 8822 2412

The effective position and salary index are subject to the Personnel Statute of the University of Macau in force.
The University of Macau reserves the right not to appoint a candidate. Applicants with less qualification and experience can be offered lower positions under special circumstances.

****Personal data provided by applicants will be kept confidential and used for recruitment purpose only****

*** Under the equal condition of qualifications and experience, priority will be given to Macao permanent residents***