



## 預防新型冠狀病毒肺炎 - 室內公共設施的管理建議

### Prevention of Novel Coronavirus Pneumonia – Advice on Management of Indoor Public Facilities

In view that population gathering and face-to-face contact are important factors for the transmission of the novel coronavirus, this guideline is formulated with an aim to reduce the risk of spreading the disease in indoor public facilities (hereinafter referred to as “the facilities”).

#### (I) Management of Facilities

1. Avoid sharing of microphones, balls, books, toys or similar items; otherwise, clean and disinfect them promptly after each use.
2. Equipment and furniture inside the facilities such as computers and desks should be placed at least 1 metre apart, or separated by a waterproof partition, and should be cleaned and disinfected regularly and frequently with 1:100 diluted bleach solution.
3. A signage should be put up in the facilities to remind users to observe personal hygiene, keep a distance of at least 1 metre apart from others and not to assemble.
4. Avoid using air conditioner if possible. Always keep windows open to ensure good indoor ventilation. If the use of air conditioner is unavoidable, normal operation of the ventilation system should be guaranteed.
5. Provide toilets with liquid soap and disposable tissues, and ensure proper functioning of the equipment.
6. Increase the frequency of cleaning and disinfection of equipment and articles in the facilities, particularly frequently touched surfaces and toilets.

#### (II) Management of Users

1. Perform crowd management. When there are too many people in the facilities, stop letting people in and, wherever possible, ask users to line up in an open space at an arm’s length distance apart from each other.



澳門特別行政區政府  
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2. Take body temperature for individuals entering the facilities and require them to present “[Macao Health Code](#)”; decline admission of people with fever or respiratory symptoms.
3. Considering that routine health declaration collection mechanism is in place at schools, the presentation of “Macao Health Code” by students is not necessary when they participate in study or activities organized by schools; instead, schools are responsible for the collection of health declaration from students and ensure all students admitted to the facilities are free from fever or respiratory symptoms.
4. All people entering and staying in the facilities should wear a mask. The mask can only be removed when necessary (i.e. physical trainings and sports competitions), and a minimum distance of 1 metre should be maintained from other persons in such cases.
5. For indoor public sports facilities, the “Prevention of Novel Coronavirus Infection – Advice on Management of Sports Facilities” should be observed.
6. For indoor public leisure and cultural facilities, limit the number of people (including staff and users) in the facilities to 50% of the normal capacity or less.
7. Parents and guardians should take good care of their infants and children, and prevent them from having close contact with other individuals in the facilities.
8. All collective activities or competitions should follow relevant anti-epidemic guidelines according to their nature.

Please visit the Special Webpage Against Epidemics for relevant guidelines:  
<https://www.ssm.gov.mo/PreventCOVID-19>.

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