



澳門大學

UNIVERSIDADE DE MACAU  
UNIVERSITY OF MACAU

Ref.: PGH-018/F/SRS  
Student Resources Section  
S1 Hostel Application Form (For Student)

**Note:**

- 1) Please fill in the form and return it to PGH Student Housing (S3 Room G002) or by email: [sao.hostel@umac.mo](mailto:sao.hostel@umac.mo) at least 7 working days in advance from the date of arrival.
- 2) Application forms that are incomplete or without required supporting documents cannot be processed and will be returned.
- 3) Allocation is based on availability of rooms and a first-come-first served basis. For details of PGH Temporary Accommodation, please refer to SRS webpage [http://www.umac.mo/sao/srs/sh/accommodation/en/srs\\_student.php](http://www.umac.mo/sao/srs/sh/accommodation/en/srs_student.php)
- 4) Visitors are responsible for any loss or damage to the property.
- 5) Any amendment/cancellation is required to notify PGH Student Housing at least 3 working days in advance from the date of arrival. Otherwise, a special charge of 1 night accommodation will be applied.
- 6) Please settle the accommodation fee by cash (non-refundable) upon processing the move-in procedure at the S3 Reception (PGH-S3, Room G003).

## SECTION 1: APPLICANT INFORMATION

Name:

Faculty:

Student No:

Email:

Contact No:

## SECTION 2: ACCOMMODATION REQUESTS

Move-in Date:

Move-out Date:

No. of Nights:

Purpose of Visit:

Others (please specify):

Remarks:

*Please indicate your room type(s) and no. of room(s) required. Kindly note that single accommodation is provided to student applicant due to academic purpose in general and the accommodation choices are based on availability, and are not guaranteed.*

Single Room \_\_\_\_\_

Shared Room (Twin Bed) \_\_\_\_\_

## SECTION 3: VISITOR DETAILS

Visitor 1

Visitor 2

Visitor 3

Visitor 4

Name:

Student No.:

Gender:

*If there are more than 4 visitors, please provide their details on a separate sheet of paper and attach to this form.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION 4: SRS USE ONLY

**Approved**

**Room allocated:**

**Rejected**

**Remarks:**

**Case number:**

**Handled by:**

**Date:**

## CHECKLIST OF SUPPORTING DOCUMENTS NEEDS TO BE SUBMITTED

- 1) A copy of the seminar / symposium / conference invitation letter; or
- 2) A copy of the oral defense letter issued by faculty; or
- 3) Other supporting documents which related to the purpose of stay.